

Welcome

to the practice of



James E. Phillips, M.D.

Internal Medicine

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Cuyahoga Falls, Ohio 44221

Telephone: 330-376-4445

Prescription Refills: 330-376-7443

FAX: 330-376-0464

www.drjphillips.com

OUR MISSION

Our goal is to provide the highest level of medical care to each of our patients. We believe all healing ultimately comes from God and that each person should be treated with respect, compassion, and dignity.

SUMMARY

We look forward to serving your healthcare needs. If you have questions about any of the subjects covered in this pamphlet or other areas, you are welcome to discuss them with us.

OFFICE HOURS

The office is open between the hours of 8:30 AM - 4:30 PM, Monday, Tuesday, Wednesday, and Thursday; 8:30 AM - 3:30 PM on Friday. We are closed holidays and weekends.

APPOINTMENTS

We operate on an "appointment only basis". To allow adequate time to be scheduled, please let the receptionist know the reason for the visit. We would appreciate 24 hours notice if you are unable to keep an appointment. We have a \$25.00 fee for all missed appointments that are not cancelled.

Meet the Doctor

- Private practice physician
- Medical School—The Ohio State University College of Medicine
- Residency— Akron City Hospital
- Board Certification: The American Board of Internal Medicine

*For additional information see our website:
www.drjphillips.com

Exams and Check-Ups

The Doctor recommends periodic examinations depending on your age, state of health, and sex. These check-ups will help maintain present health and may prevent future illness. These examinations often include blood tests, urine checks, electrocardiograms, and other diagnostic procedures.

Telephone Calls

Our office receives 50-100 telephone calls per day, so it is impossible for the Doctor to answer each call personally. Our well-trained staff is capable of handling most calls under the Physician's supervision. If you are told that the Doctor will call you back as soon as possible, he may not be able to return the call until 11:30 AM - 1:00 PM or 4:30 PM - 6:00 PM. So please keep your line open during those times.

After Hours Phone Calls

All emergencies, please call 911. Any urgent calls after business hours that cannot wait until the next business day will be forwarded to my answering service, which is Summit County Medical Bureau. Either myself or the physician on call will respond to your concern.

Prescription and Refills

- *An office visit is the best time to obtain prescription refills.
- *Bring all prescription bottles (or a list) to each visit.
- *If refills are needed prior to your next office visit call 330-376-7443 and leave the following information:
 - Name and phone number
 - Prescription name, dosage, and quantity desired
 - Pharmacy name, phone number, and address. If approved the prescription will be filled in 24 hours.
- *We do not fill prescriptions after hours or on weekends.